



MINUTES OF THE MEETING OF THE BOARD July 18, 2014

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m. on Friday, July 18, 2014, at the University of Tulsa, Heritage Room in Collins Hall, Tulsa, OK.

In attendance were: M. Cohn, Ph.D., Chair of the Board; T. Bourdeau, Ph.D., Vice-Chair of the Board; R. Hand, Ph.D., Member of the Board; P. Fischer, Ph.D., Member of the Board; B. Harris, Member of the Board; M. Lane, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Not present: S. Turner, Member of the Board.

Announcement and Introduction:

Dr. Cohn announced that a quorum was present to conduct business. She confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

Minutes:

The Board reviewed the minutes of the June 13, 2014 meeting presented by Ms. Rose. *Dr. Hand made a motion to approve the minutes of the June 13, 2014 meeting. Dr. Bourdeau seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.*

Status of Current Request for Inquiries:

RFI 14-1; Ms. Rose reported the investigation is in process.

RFI 14-2; Ms. Rose reported the investigation is in process.

RFI 14-4; Ms. Rose reported the investigation is in process.

RFI 14-5; Ms. Rose reported the investigation is in process.

Reports of Miscellaneous Complaint Issues, Orders and Tutorials:

BC 12-11 Martin; The board reviewed Dr. Martin's monthly report.

Dr. Hand made a motion to accept the report. Dr. Bourdeau seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

UC 14-1; Ms. Lane presented the board information regarding advertisement for non-licensed individuals. Dr. Fischer agreed to draft a letter with Ms. Lane.

Applications to sit for Licensure Examinations and Practice Under Supervision

Agreements:

Steven Anthony Roring II, Ph.D.; Application and PPUS with Dr. Merrie Elisens.

Johnathan Thomas Hart, Ph.D.; Application, IPUS at Deer Creek Public Schools with Dr. Andrea Larabee and PPUS with Dr. Steven Sternlof.

Mr. Harris made a motion to approve the applications and practice under supervision requests. Dr. Hand seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

Miscellaneous Requests:

Request for approval of application for Internship and Postdoctoral Practice under Supervision at Oklahoma Health Consortium for:

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|----------------------|-----------------------|-------------------------|
| Victoria Sank | Brian Ray | Elizabeth Melles |
| Tara McKelvy | Aaron Jennings | Melissa Gollick |
| Craig Cruzan | Shannon Beach | |

Dr. Bourdeau made a motion to approve the request. Dr. Hand seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

Cassandra Nehaus, Ph.D.; approval of IPUS application with Indian Health Care Resource Center of Tulsa with Dr. Janet Willis;

Dr. Bourdeau made a motion to approve the request. Dr. Hand seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

American Board of Neuropsychology letter;

Dr. Hand will draft a letter to the American Board of Neuropsychology.

Paul Tobin, Ph.D. CPE sponsor request “Deepening our Emotional Intelligence through Groundwork with Horses: Experiential Learning of Emotional Competency Skills.

Various dates for (6) CPE Hours;

Dr. Hand made a motion to approve the request. Mr. Harris seconded the motion. The motion did not pass. Hand and Harris voted for the motion. Fischer, Bourdeau and Cohn voted against the motion.

Administrative Issues:

Monthly Budget/Revenue and Expense Report; the board reviewed the monthly budget/revenue and expense report provided by Ms. Rose.

Administrative updates; Ms. Rose requested board approval to dispose of previously scored exam sheets.

Mr. Harris made a motion to keep exam score sheets for one year and dispose of after approved for licensure. Dr. Fischer seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

Ms. Rose requested approval to scan and store all complaint files electronically.

Dr. Hand made a motion to approve electronic scanning and storage of all complaint files. Dr. Fischer seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

QMRP Committee Report; Dr. Hand and Ms. Rose will send an email notification to psychologists inviting them to attend the September 19, 2014 board meeting to discuss QMRP activities from 12:00 – 1:00 pm.

Rule Changes and Legislative updates; Ms. Rose reported the Rule Changes will be effective September 12, 2014.

Dr. Cohn notification and recognition; Dr. Cohn notified the board of her resignation. Dr. Bourdeau presented Dr. Cohn a plaque of appreciation.

ASPPB Travel Request; *Dr. Hand moved to approve the requests made by Ms. Rose and Dr. Bourdeau to attend the ASPPB Annual Meeting, October 2014. Mr. Harris seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.*

Discussion and possible vote to enter into Executive Session pursuant to 25 O.S. Section 307 (B) (1) for the purpose of the Board to discuss the employment, of salaried public employees, Teanne Rose, Executive Officer.

Dr. Bourdeau made a motion to enter into Executive Session. Dr. Fischer seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

The board returned from Executive Session.

Dr. Hand made a motion to return to Open Meeting. Dr. Bourdeau seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

Mr. Harris made a motion to provide Ms. Rose a written performance review Monday, July 21, 2014 and an increase in salary to \$60,000 annually. Dr. Bourdeau seconded the motion and the motion passed.

Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

New Business; there was no new business.

Adjournment

Dr. Hand made a motion to adjourn. Mr. Harris seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Harris and Cohn voted for the motion.

The meeting adjourned at 12:15 p.m.

Respectfully Submitted,



Teanne Rose
Executive Officer